

Entering data in the DIANE directory

Digital Infrastructure for the Analysis of
National movements in Europe

WHAT?

DIANE is a **digital research environment** where researchers can **connect, collect and visualise data** on national and regional movements in Europe

WHO?

DIANE is an initiative of the academic network **NISE (National movements and Intermediary Structures in Europe)**

HOW?

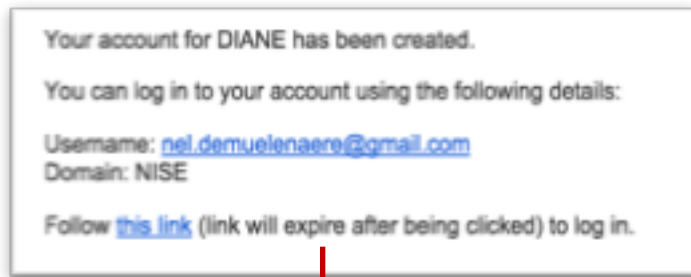
This **user guide** explains **step-by-step** how to **enter information** about yourself, your institute and archives in the DIANE online database

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First things first

Click on the link in the e-mail message ‘account details for DIANE’



The screenshot shows the NodeGoat login interface. At the top left is the NodeGoat logo (a goat on a rock). To the right are three navigation buttons: Data, Management, and Design. A user profile bar at the top right shows 'NISE Nel de Muelenaere' with settings and help icons. A yellow box contains a welcome message and account details: 'Hi NeldM, Below are the basic account details for your DIANE account: Username: nel.demuenaere@gmail.com Email: nel.demuenaere@gmail.com Domain: NISE Please provide the password you want to use:'. Below this are input fields for 'Password' and 'Confirmation', each with a masked password field. A 'Send' button is at the bottom right of the form. The LAB1100 logo is in the bottom right corner.

Create your **personal password** and login on **www.diane.nise.eu**

The screenshot shows the NodeGoat login interface. At the top left is the NodeGoat logo (a goat on a rock). To the right is a 'Login' button. Below the logo is a message: 'Please log in to nodegoat to manage your projects.' To the right of this message are input fields for 'Username' and 'Password'. Below the password field is a link: 'Lost your password? Click here.' and a 'Login' button. The LAB1100 logo is in the bottom right corner.

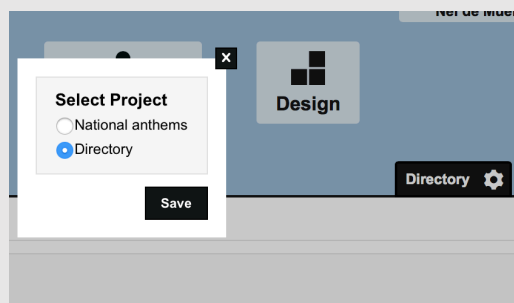
DIANE uses the **Nodegoat** platform, created by **Lab 1100**. Go to nodegoat.net if you want to know more about Nodegoat, or watch their tutorials.

As **User** you have **access to the Data area** (you will get a default page if you click on management and design). If you want to improve the design or add a keyword, please **send a message to** nel.demuelenaere@nise.eu.



Type is the largest category in DIANE, **comparable to a table** in a classic database. There are **3 types** in the **Directory** project: Institutions, Researchers and Archives. Click on the type if you want to enter or view **Objects**. The type **City** is a default type with geo-information. You won't be able to add Objects to this type.

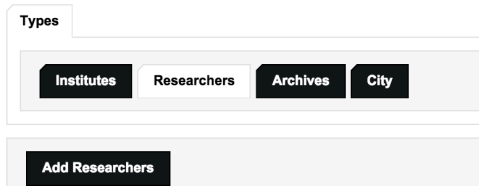
You can **change projects by clicking on Directory**. We invite you to have a look at our pilot research project **National anthems**.



How to add **yourself** to DIANE:

Step 1

Click on **Researchers**
Click on **Add Researchers**



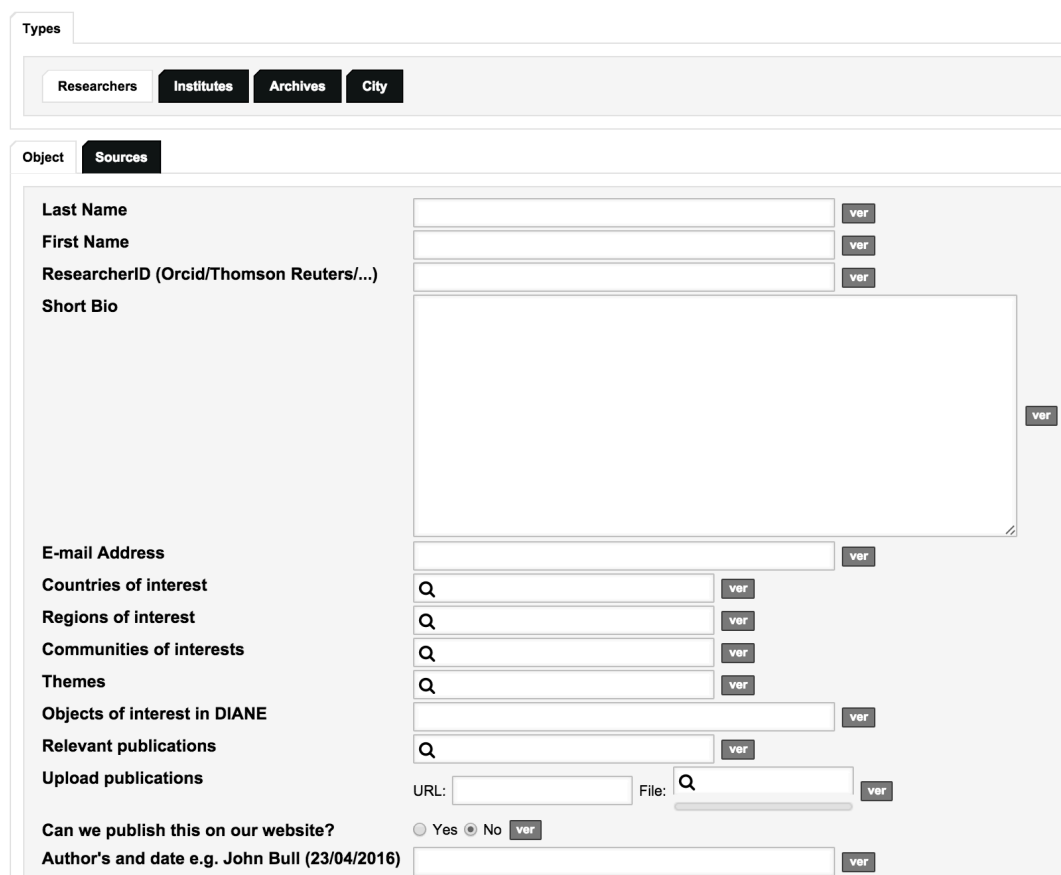
Types

Institutes Researchers Archives City

Add Researchers

Step 2

Add yourself as an **object** to the database,
by completing the following **object descriptions**:



Types

Researchers Institutes Archives City

Object Sources

Last Name ver

First Name ver

ResearcherID (Orcid/Thomson Reuters/...) ver

Short Bio ver

E-mail Address ver

Countries of interest Q ver

Regions of interest Q ver

Communities of interests Q ver

Themes Q ver

Objects of interest in DIANE ver

Relevant publications Q ver

Upload publications URL: File: Q ver

Can we publish this on our website? ☐ Yes ☒ No ver

Author's and date e.g. John Bull (23/04/2016) ver

Step 2

Leave blank if you don't have an ID from **Orcid/Thomson Reuters**.

Please be concise in your bio.

Paste as plain text

Chrome: use keys **ctrl+shift+v** in Windows or keys **cmd+shift+v** in Mac **OSX/Other browsers:** use a **plain text editor** like Notepad.

de Mûelenaere Nel

Last Name de Mûelenaere **ver**

First Name Nel **ver**

ResearcherID (Orcid/Thomson Reuters/...) 0000-0002-5091-1676 **ver**

Short Bio
Nel de Mûelenaere is the scientific coordinator of NISE. She is developing the online research environment DIANE. **ver**

E-mail Address nel.demuelenaere@uantwerpen.com **ver**

Countries of interest Belgium - United Kingdom - United States -

Regions of interest Scotland - Flanders -

Communities of interests (Flemish / Flemings) - (Walloons) -

Themes feminism - military -

Relevant publications
de Mûelenaere, Nel An uphill battle. Campaigning for the militarization of Belgium, 1870-1914 2012 -

Upload publications
URL: 3081595f928ae081f0f71bf File: **ver**

Can we publish this on our website? ☐ Yes ☒ No **ver**

Author and date e.g. John Bull (23/04/2016) Nel de Mûelenaere (16/02/2016) **ver**

Click on **Q** and choose your themes/countries/regions/communities of interests in the **drop down list** by typing the first letters. You can add multiple object descriptions.
Contact us if you want to **add keywords** in Themes.

You can add publications to the database by clicking on **new** and entering bibliographical information. Choosing **filter** will give you an overview of the type **Bibliography**.

Q |
Type to search Bibliography.
new
filter

Step 3

Next, you will store **vital information** about yourself in
Sub-Objects

- ✓ Sub-Objects are unique to Nodegoat and **contextualise the object in time and space**.
- ✓ They store the (temporal) 'state' or **the biography of an object** e.g. place and time of birth, employments, interests or connections to other actors in DIANE.
- ✓ This will allow you **to visualise the data on geographical maps, timelines and social networks graphs**.

Sub-Objects menu

Sub-Objects: Editor

[Birth] + [Employment] + ++ [NISE-membership] + ++ [Projects] + ++

These are the four Sub-Objects that will **fix your story in space and time**, and **connect you to other Objects in DIANE**. By clicking on **+** you can create Sub-Objects, and by clicking on **++** you can add multiple 'Employments', 'NISE-memberships' and 'Projects'.

Birth

[Birth] ver

Date

Location

Location Reference

This is a **unique sub-object**, designed to give the researcher **geographical coordinates and temporal attributes**.

Choose your **location of birth** from the shared type 'City'

Step 3

Employment

If the work location is this object or another institute in DIANE, please select **Institutes** in the drop down menu and **select the institute** you work at.
If not, Choose **City** and enter **the City or Area on the map**.

The screenshot shows the 'Employment' form with the following fields and values:

- [Employment]** (tab) **del** **ver**
- Date Start**: 01-11-2009
- Date End**: 31-12-2010
- Location**: Reference
- Location Reference**: Institutes (dropdown), Location (dropdown)
- Institute**: Centre for Historical (searched), ver
- Function**: Assistant scientific events, ver

Red arrows indicate: one from the 'Location Reference' dropdown to the instruction box above, and another from the 'Date End' field to the instruction box on the right.

You can create multiple sub-Objects to track your work history. When entering **current employment**, leave **Date End open** and **tick the box** next to the description.

Choose an **employer** from the **Type Institutes** or **create one** by clicking on new. You **don't need to complete the whole object**, entering the name of the institute will suffice for now.

NISE membership

The screenshot shows the 'NISE-membership' form with the following fields and values:

- [NISE-membership]** (tab) **del** **ver**
- Date**: 01-07-2015
- Location**: Reference
- Location Reference**: Institutes (dropdown), Location (dropdown)
- Membership**: National movements (searched), ver
- Comments**: Coordination center, ver

A red arrow points from the 'Location Reference' dropdown to the instruction box on the right.

Enter the date and kind of membership in NISE. Choose **Institutes** in the drop down menu, and select **National movements and Intermediary Structures in Europe** in Location Reference.

If you are a member, enter **the date** and **kind of membership** in NISE.

Step 3

Projects

[Projects] del ver

Date Start 01-09-2010

Date End 01-09-2015 ☐

Location Reference

Location Reference Institutes Location

Institute Q National movements ver

Project title Q National movements ver

Historical timeframe e.g. 1900-1950 Choral societies and nation ver

Publications 1800-1900 ver

Link to the project and uploads Q Choral societies an ver

Notes URL: File: ver

Between 17 and 19 February 2011, NISE and SPIN (Study Platform on Interlocking Nationalisms) cojointiv

Leave the **Date End** open and **tick the box** next to the field if it is an **ongoing** project.

If the main location is this object or another institute in DIANE, please select **Institutes** in the drop down menu and **select the institute**. If not, Choose **City** and enter the **City or Area** on the map.

Please enter here relevant research projects. You can create as **many research Projects** Sub-Objects as you want. In Sub-Objects, **place and date are always required**.

Step 4

Click on: **Save Researchers**

This is of vital importance
(Clicking on Enter will not save the object)

- ✓ View your object by **clicking on it in the Researchers overview**.
- ✓ **Congratulations!** You are part of the Digital Infrastructure for the Analysis of National movements in Europe.

Overview Cross-Referenced Analyse

de Mûelenaere Nel edit

Last Name de Mûelenaere

First Name Nel

ResearcherID (Orcid/Thomson Reuters/...) 0000-0002-5091-1676

Short Bio Nel de Mûelenaere is the scientific coordinator of NISE. She is developing research environment DIANE.

Word Count: 18

E-mail Address nel.demuenaere@uantwerpen.com

Countries of interest Belgium %, United Kingdom %, United States %

Regions of interest Scotland %, Flanders %

Communities of interest (Flemish / Flemings) %, (Wallons) %

Themes feminism %, military %

Relevant publications de Mûelenaere, Nel An uphill battle. Campaigning for the militarization of Belgium, 1870

Upload publications

de Mûelenaere Nel, 'An Uphill Battle: Campaigning for the Militarization of Belgium, 1870', *Journal of Belgian History*, 42.4 (2012), p. 144-179

An Uphill Battle
Campaigning for the Militarization of Belgium, 1870

How to add **an institute** to DIANE:

Step 1

Click on **Institutes**
Click on **Add Institutes**

Types

Classifications

Institutes

Researchers

Archives

City

Add Institutes

Step 2

Add your **institute** to the database,
by completing the following **object descriptions**:

English name	<input type="text"/>	ver
Original name	<input type="text"/>	ver
Abbreviation	<input type="text"/>	ver
Legal status	<input type="text"/>	ver
Activity	<input type="text"/>	ver
Collections	<input type="text"/>	ver
Keywords	<input type="text"/>	ver
Website	<div><div>del</div><div>add</div></div> <input type="text"/>	ver
Notes	<div><div></div></div>	ver
Covered countries	<input type="text"/>	ver
Covered Regions	<input type="text"/>	ver
Covered Communities	<input type="text"/>	ver
Author(s) and date e.g. Joan Bull (23/01/2016)	<input type="text"/>	ver

Step 2

Enter here additional information **that cannot be stored in the Sub-Objects.**

Remember:

Paste **as plain text**

Chrome: use keys **ctrl+shift+v** in Windows or keys **cmd+shift+v** in Mac **OSX/Other**

browsers: use a **plain text editor** like Notepad.

Archives and Documentation Centre for Flemish Nationalism

English name	Archives and Documentation Centre for Flemish Nationalism	ver
Original name	Archief-, Documentatie- en Onderzoekscentrum voor het Vlaams	ver
Abbreviation	ADV N	ver
Legal status	private	
Activity	<input type="text"/> <input type="button" value="ver"/>	
	research — documentation — collection —	
Collections	<input type="text"/> <input type="button" value="ver"/>	
	archives — documentation — library — objects — audiovisual archives —	
Keywords	<input type="text"/> <input type="button" value="ver"/>	
	theory formation [nationalism] — political parties — periodicals — national-socialism —	
	cultural organisations — autonomy — second world war — minorities —	
Website	<input type="text"/> <input type="button" value="ver"/>	
	<input type="button" value="del"/> <input type="button" value="add"/>	
Notes	<div><p>The ADVN was founded in 1984 in Flanders, as a private independent scientific institute. It is recognized by decree and funded by the Flemish Community.</p><p>The institute has an archival, documentation and research assignment concerning nationalism and national movements in general, and Flemish nationalism and the Flemish movement in particular.</p><p>It collects, preserves and describes on those subjects all sorts of historical sources (archives, books, periodicals, photographs, films, tapes a.s.o.). These are made available, general and specific regulations permitting for research in</p></div> <div><input type="button" value="ver"/></div>	
Covered countries	Belgium	
Covered Regions	<input type="text"/> <input type="button" value="ver"/>	
	Flanders	
Covered Communities	<input type="text"/> <input type="button" value="ver"/>	
	(Flemish / Flemings)	
Author(s) and date e.g. Joan Bull (23/01/2016)	<input type="text"/> <input type="button" value="ver"/>	
	Andreas Stynen (15/02/2016)	

You can choose several activities, collections and key words from **the drop down menu**. Please contact us if you want to **add an activity, collection or keyword** that is not in the list.

It is important that you **enter your name (first name+surname) and the date of entry**. Please read the copyright section in the DIANE manual for more information on ownership.

Step 3

Next, you create Sub-Objects

Sub-Objects menu

Sub-Objects: Editor

[Location] + ++ [Affiliated researchers] + ++ [Projects] + ++ [NISE-membership] + ++

These are the four Sub-Objects that will **locate the institute in space and time**, and **link it to other Objects in DIANE**. Click on the **+** or **++** in Sub-Objects: Editor to create **multiple Sub-Objects**.

Location

[Location] del ver

Date Start

Date End ☒

Location

Location Latitude

Location Longitude

Name ver

Notes

[Location] del ver

Date Start

Date End ☐

Location

Location Reference City

ver

Name

Notes

You can Choose
a **City** or a
reference point
in a map by
clicking on **Area**
in **Location** and

This sub-object is essential: it contains **the location and establishment** of the institute. It also captures **institutional changes**. This is where you can enter former names or predecessors of the institute by **creating a different sub-object for each institutional phase**.

Step 3

Affiliated researchers

[Affiliated researchers] del ver

Date Start

Date End ☒

Location Reference

Researcher ver

Function ver

Please select **Institutes** in the drop down menu, and **select the institute** in Location Reference.

Enter researchers that **were/are employed at or affiliated with** the institute.

Projects

[Projects] del ver

Date Start

Date End ☐

Location Reference

ver

Project title ver

Historical time frame ver

Contact person ver

Researchers (last name, first name)

Link to the project and uploads URL: File: ver

Notes ver

Publications ver

If the main location is this object or another institute in DIANE, please select **Institutes** in the drop down menu and **select the institute**. If not, Choose **City** and enter **the City or Area** on the map.

Enter here research/heritage projects on **themes that are relevant to or featured** in DIANE.

Step 3

NISE-membership

[NISE-membership] del ver

Date

Location Reference

Membership ver

Contact person ver

Choose **Institutes** in the drop down menu, and select **National movements and Intermediary Structures in Europe** in Location Reference.

Step 4

Click on: **Save Institutes**

(Remember: Clicking on Enter will not save the object)

- ✓ Inspect your object by clicking on it in the **Institutes overview**.
- ✓ **Congratulations!** Your institute is part of the Digital Infrastructure for the Analysis of National movements in Europe.
- ✓ You can **change or add** to the object by clicking on edit.

Overview Cross-Referenced Analyse

Center for political history, Antwerp University edit

Name Center for political history, Antwerp University

Legal status public %

Activity research %, education %

Collections library %

Keywords political parties %, clubs %, first world war %, second world war %

Website https://www.uantwerpen.be/en/rg/power-in-history/

Notes

Countries Belgium %, Germany %, France %, United Kingdom %, Turkey %

Regions Flanders %, Wallonia %

People (Flemish / Flemings) %, (Walloons) %

Persons in DIANE Miry Karei %

Artifacts in DIANE The Flemish Lion %

Author(s) and date(s) Nel de Molenaele, 14/01/2016

Sub-Objects: Overview [Location] [Affiliated researchers] [Projects]

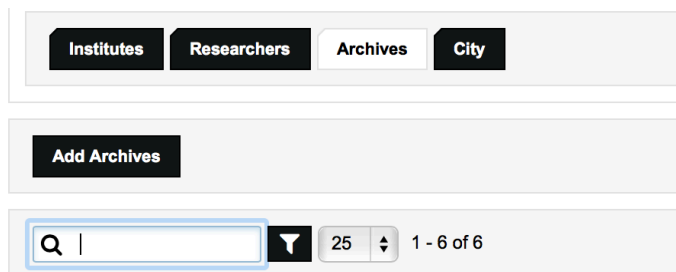
1 - 4 of 4

	Date Start	Date End	Location
[Location]	01-01-2003	∞	City [Located] Antwerp (US)
[Affiliated researchers]	01-09-2007	∞	City [Located] Antwerpen (BE)
[Affiliated researchers]	01-01-2011	∞	City [Located] Antwerpen (BE)
[Projects]	01-01-2016	31-12-2018	City [Located] Antwerpen (BE)

How to add **an archive description** to DIANE:

Step 1

Click on **Archives**
Click on **Add archives**



Institutes Researchers Archives City

Add Archives

Q | 25 1 - 6 of 6

Step 2

Add an archive as an **object** to the database,
by completing the following **object descriptions**:



Reference code ver

Title in English ver

Title in original language ver

Level of description Q ver

Extent and medium ver

Finding aid(s) upload(s) and link(s) URL: File: Q ver

Language(s) Q ver

Notes ver

Released ☐ Yes ☒ No ver

Themes Q ver

Covered countries Q ver

Covered regions Q ver

Covered communities Q ver

Author(s) and date e.g. Joan Bull (23/09/2016) ver

Step 2

Enter the **unique reference code** of the archive.

Give the name of the collection **in English** and **in the original language**.

Enter the **size in the metric system** of the archive being described.

Keremê Anqosî Archives fonds

Reference code

BE/ADVNI/AC996

ver

Title in English

Keremê Anqosî Archives

ver

Title in original language

ver

Level of description

Q fonds

ver

Extent and medium

Unknown

ver

Finding aid(s) upload(s) and link(s)

URL:

File:

Q

ver

Language(s)

Georgian KAT

-

Kurdish KUR

-

Q

ver

Notes

Keremê Anqosî is a old, well-known public Kurdish figure and has been at the center of Kurdish cultural life for decades.

There is a handwritten inventory by Keremê Anqosî.

ver

Released

☐ Yes ☒ No

ver

Themes

literature

-

cultural organisations

-

associations

-

Q

ver

Covered countries

Georgia

-

Q

ver

Covered regions

Q

ver

Covered communities

(Kurds)

-

Q

ver

Author(s) and date e.g. Joan Bull (23/09/2016)

Nel de Muelenaere, 20/01/2016

ver

Please be concise and **paste plain text**. **Creation, repository and scope** will be submitted in the **Sub-Objects**. Only enter essential information not covered by the Sub-Objects.

Upload **finding aids** and enter website links to the archives.

Step 3

Next, you create
Sub-Objects

Sub-Objects menu

Sub-Objects: Editor

[Time frame and creator] + ++ [Repository] + ++

These two Sub-Objects that will provide the context for the archive. Click on the + or ++ in Sub-objects: Editor to create multiple sub-objects.

Time frame and creator

[Time frame and creator] del ver

Date Start

01-01-1970

Date End

01-01-2000

Location

Reference

Location Reference

City

Located

Name of creator(s)

Keremê Anqosî

ver

Notes

Keremê Anqosî keeps very valuable archives at his daughter's place.

ver

Enter the historical period the archive covers.

Enter the person, association or institute that created the archive.

Only add essential information on the archive.

This sub-object contains information on the content of the archives. It stores the period the archive covers, related location(s) and the historical actors that created the archive. If there were multiple creators and/or locations, you can add another sub-object.

Step 3

Repository

[Repository] del ver

Date Start

Date End ☒

Location

Location Reference

Institute ver

Notes ver

Choose **Institutes** in the drop down menu, and select **the institute that holds the archive** in Location Reference.

Select the **institute** from the type **Institutes**.

This sub-object provides information on the **archive holder**. You can re-create the repository history by **creating multiple Sub-Objects**.

Step 4

Click on: **Save Archives**

(Remember: Clicking on Enter will not save the object)

- ✓ Inspect your object by **clicking on it in the Archives overview**.
- ✓ You can **change or add to** the object by clicking on edit.
- ✓ **Congratulations!**

Overview **Analyse**

Keremê Anqosî Archives [fonds] edit

Reference code: BE/ADNVNAC996
 Title in English: Keremê Anqosî Archives
 Level of description: fonds %
 Extent and medium: Unknown
 Language(s): Georgian KAT %, Kurdish KUR %

Notes: Keremê Anqosî is a old, well-known public Kurdish figure and has been at the center of Kurdish cultural life for decades.
 There is a handwritten inventory by Keremê Anqosî.

Word Count: 29

Themes: literature %, cultural organisations %, associations %
 Covered countries: Georgia %
 Covered communities: (Kurds) %
 Author(s) and date e.g. Joan Bull (23/09/2016): Nel de Mîlensere, 20/01/2016

Sub-Objects: Overview **[Time frame and creator]** **[Repository]**

25 1 - 2 of 2

	Date Start	Date End	City [Located]	Location
[Time frame and creator]	01-01-1970	01-01-2000	Tbilisi (GE)	
[Repository]	01-12-2014	"	Institutes [Location]	Archives and Documentation Centre for Flemish National...